

Miller Street Dance Academy

Service Society Guidelines

2020-2021 Providence and Baxter

“We make a living by what we get, we make a life by what we give.” –Winston Churchill

For over twenty years, Miller Street Dance Academy has been a leader in dance education and Community service. We feel that a mixture of strong dance technique, good grades and service to our community will build high self-esteem among our dancers.

Here is how it works: The studio will display flyers for all of our current projects (turn in all information you would like posted into the studio for approval along with this form). These projects will have bins/envelopes located in the office to collect all of the donated items. Each will have a label posting items that are being collected. These items are things that we often have in our homes. For example: canned goods, toiletries, etc. Our service projects are a great way to give back and we try and run as many as we can throughout the dance season.

Each time you contribute: When you have items to donate, drop them off in the office and an office staff member will fill out a service society slip for you. With each item you donate, you will be awarded points. Before you know it, these points will add up! At the end of the year the dancer with the most points gets an award to celebrate their giving. (You will receive 1 point for every item you donate)

Hosting a project: To host a project, please complete the following steps: (You will receive 20 points for hosting a project)

1. Fill out the application included with these guidelines and turn it into the office. **Please apply no later than 2 weeks prior to the start of your project. This allows us to properly prepare and promote your project.** The forms can be found on line under the Service Society tab of the webpage.
2. Please email any pictures, logos or graphics you would like to use in your flyer/ad in a png or jpeg format to cheryl@millerstreetdanceacademy.com for Providence
shae@millerstreetdanceacademy.com for Baxter
3. You will receive confirmation of the approval of your service project, and a bin will be placed in the office. Each time you come to the studio, check your bin and take items collected home. This ensures that all items get to you and keeps your bin from overflowing.
4. Tell all your friends about the project.
5. When the project is complete, please pick up the remaining donations and any other items specific to your project.
6. Please email any photos of your project to Cheryl (Providence) or Miss Shae (Baxter). We would love to use these on our website and social media!
7. **Please understand that the office staff is not responsible for any loss or damage to items for sale on the counter.**

We will provide the following:

Once we receive your application and it has been approved, the Studio will provide the following:

1. A bin in the office for collections
2. A space on the bulletin board for your flyer
3. Information on the website, newsletter, and on social media.

Miller Street Dance Academy Service Society Project Application

Service Project Name:

Student Sponsor:

Studio Location:

Beginning Date:

Ending Date:

Description of Project:

Items Collecting:

Special Instructions:

Submit form along with png or jpeg pictures and logos for flyer to:

Cheryl@millerstreetdanceacademy (Providence)

Missshae@millerstreetdanceacademy (Baxter)

For Office Use:

Cheryl/Amber:

- 1. Create graphic in Canva with all above information (Social Media Size- png format) and send in group email to:

For Office Use	Responsibilities	Date/Initial Completed
Cheryl-Both	Website, Newsletter	
Cheryl-Prov	Lobby TV, Team Facebook, Email w/Sponsor	
Amber-Both	Social Media/JR	
Shae-Bax	Lobby TV, PC Team, Email w/Sponsor	
Shae-Bax	Office Flyer/Bins/Bulletin Board	
Serena-Prov	Office Flyer/Bins/Bulletin Board	