

Miller Street Dance Academy

Service Society Guidelines

2019-2020 Providence and Baxter

“We make a living by what we get, we make a life by what we give.” –Winston Churchill

For over twenty-five years, Miller Street Dance Academy has been a leader in dance education and community service. We feel that a mixture of strong dance technique, good grades and service to our community will build high self-esteem among our dancers.

Here is how it works: The studio will display flyers for all of our current projects (turn in all information you would like posted into the studio for approval along with this form). These projects will have bins/envelopes located in the office to collect all of the donated items. Each will have a label posting items that are being collected. These items are things that we often have in our homes. For example: canned goods, toiletries, etc. Our service projects are great way to give back and we try and run as many as we can throughout the dance season.

Each time you contribute: When you have items to donate, drop them off in the office and an office staff member will fill out a service society slip for you. With each item you donate, you will be awarded points. Before you know it, these points will add up! At the end of the year the dancer with the most points gets an award to celebrate their giving.

Hosting a project: To host a project, please complete the following steps:

1. Fill out the application included with these guidelines and turn it into the office. **Please apply no later than 2 weeks prior to the start of your project. This allows us to properly prepare and promote your project.** The forms can be found online under the Service Society tab of the webpage.
2. We will create your flyer for you, please email any pictures, logos or graphics in a png or jpeg format to missbrittani@millerstreetdanceacademy.com for Providence
misskayla@millerstreetdanceacademy.com for Baxter
3. You will receive confirmation of the approval of your service project, and a bin will be placed in the office. Each time you come to the studio, check your bin and take items collected home. This ensures that all items get to you and keeps your bin from overflowing.
4. Tell all your friends about the project.
5. When the project is complete, please pick up the remaining donations and any other items specific to your project.
6. Please email any photos of your project to Miss Brittani (Providence) or Miss Kayla (Baxter). We would love to use these on our website and social media!
7. **Please understand that the office staff is not responsible for any loss or damage to items for sale on the counter.**

We will provide the following: Once we receive your application and it has been approved, the studio will provide the following:

1. A bin in the office for collections
2. A space on the bulletin board for your flyer
3. Information on the website, newsletter, and on social media.

Miller Street Dance Academy Service Society Project Application

Service Project Name:

Student Sponsor:

Studio Location:

Beginning Date:

Ending Date:

Description of Project:

Items Collecting:

Special Instructions:

Email png or jpeg pictures and logos for flyer to:
Missbrittani@millerstreetdanceacademy (Providence)
Misskayla@millerstreetdanceacademy (Baxter)

For Office Use:

Brittani/Kayla:

1. Create graphic in Canva with all above information (Social Media Size-png format) and send in group email to:

For Office Use	Responsibilities	Date/Initial Completed
Cheryl	Website, Newsletter, Text Randi, Team Facebook	
Randi	Instagram	
Tena	Facebook	
Serena	Office Flyer/Bins/Bulletin Board	
Shae	Office Flyer/Bins/Bulletin Board	

2. Add to Lobby TV's
3. Email Project Sponsor to confirm project